



**School of Theology (English)**

# **Program Catalog**

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## 1 Certificate in Ministry

The Certificate in Ministry (CM) program is designed for ministry leaders who do not hold university qualifications. It is also suitable for students who wish to develop a broad understanding of Scripture and Christian beliefs while learning to interpret and apply them to everyday life. By blending a firm biblical foundation with hands-on opportunities for practical ministry skills, the program aims to help you advance in your ministry journey and achieve the next milestone in personal spiritual growth.

Credits            36 credits

Duration           Full-time: 1 year

                         Part-time: Up to 3 years

A 3-credit course is the equivalent to 100 hours of notional learning. This includes both contact time as well as self-study.

### 1.1 General Aims

Upon successful completion of the program, students should demonstrate:

- Knowledge of Scripture and Christian doctrine.
- Ability to interpret and apply Scripture to practical life situations.
- Knowledge of the nature of the church, its ministry and mission.
- Desire to participate in the ministry of the local church.

### 1.2 Admission Requirements

The applicant should fulfil the following requirements

- Possess personal and spiritual maturity.
- Be willing to engage in Christian ministry.
- Be recommended by his or her local church.
- Be at least 18 years old on the date of admission.
- Have obtained a GCE 'O' level certificate (at least five Ordinary level passes) or its equivalent.

International applicants must have obtained a TOEFL score of 80 (IBT) / 550 (PBT) or an IELTS score of 6.0 (or the equivalent).

### 1.3 Curriculum

<b>BIBLE</b>	<b>9</b>
Old Testament Survey	3
New Testament Survey	3
Hermeneutics	3
<b>THEOLOGY AND HISTORY</b>	<b>9</b>
Christian Doctrine	3
Pentecostal Foundations	3
Church History	3

<b>MINISTRY AND GENERAL</b>	<b>18</b>
Online Orientation	0
Theological Research and Writing	3
Pastoral Ministries	3
Spiritual Formation and Christian Character	3
Ministry Electives	9
<b>TOTAL CREDITS</b>	<b>36</b>

### 1.4 Study Schedule

Year 1	
Term 1	Theological Research and Writing
	Old Testament Survey
	Christian Doctrine
	Spiritual Formation and Christian Character
Term 2	New Testament Survey
	Pentecostal Foundations
	Ministry Elective
	Ministry Elective
Term 3	Hermeneutics
	Church History
	Pastoral Ministries
	Ministry Elective

The course Theological Research and Writing is offered in an online format. All students must start the program with this course.

## 2 Diploma in Theology

The Diploma in Theology (DipTh) is designed to help students experience greater personal spiritual growth and gain an in-depth understanding of the Bible and Christian beliefs. The integration of strong biblical knowledge with hands-on opportunities offered in the curriculum is intended to help you to develop a more nuanced set of theological and practical skills for effective Christian ministry. The program also caters to those who would like to progress from a previously acquired Certificate in Ministry, or its equivalent.

Credits            72 credits

Duration           Full-time: 2 years

                         Part-time: Up to 6 years

A 3-credit course is the equivalent to 100 hours of notional learning. This includes both contact time as well as self-study.

### 2.1 General Aims

Upon successful completion of the program, students should demonstrate:

- Knowledge and understanding of Scripture and Christian doctrine.
- Ability to interpret and apply Scripture to practical life situations.
- Understanding of the nature of the church, its ministry and mission.
- Commitment to developing spiritual maturity in themselves and others.
- Ability to communicate biblical truth with clarity and conviction.
- Desire to serve in the ministry of the local church.

### 2.2 Admission Requirements

The applicant should fulfil the following requirements

- Possess personal and spiritual maturity.
- Be willing to engage in Christian ministry.
- Be recommended by his or her local church.
- Be at least 18 years old on the date of admission.
- Have obtained a GCE 'O' level certificate (at least five Ordinary level passes) or its equivalent.

International applicants must have obtained a TOEFL score of 80 (IBT) / 550 (PBT) or an IELTS score of 6.0 (or the equivalent).

## 2.3 Curriculum

<b>BIBLE</b>	<b>21</b>
Old Testament Survey	3
New Testament Survey	3
Hermeneutics	3
Electives (Old Testament)	6
Electives (New Testament)	6
<b>THEOLOGY AND HISTORY</b>	<b>21</b>
Christian Doctrine	3
Theology I	3
Theology II	3
Theology III	3
Pentecostal Foundations	3
Church History	3
Asian Church History and Missions	3

<b>MINISTRY AND GENERAL</b>	<b>30</b>
Online Orientation	0
Theological Research and Writing	3
Pastoral Ministries	3
Spiritual Formation and Christian Character	3
Homiletics	3
Pastoral Counseling	3
Principles of Missions	3
Ministry Electives	12
<b>TOTAL CREDITS</b>	<b>72</b>

## 2.4 Study Schedule

	Year 1	Year 2
Term 1	Theological Research and Writing Old Testament Survey Christian Doctrine Spiritual Formation and Christian Character	Theology I Homiletics Bible Elective Bible Elective
Term 2	New Testament Survey Pentecostal Foundations Pastoral Counseling Ministry Elective	Theology II Asian Church History and Missions Principles of Missions Bible Elective
Term 3	Hermeneutics Church History Pastoral Ministries Ministry Elective	Theology III Bible Elective Ministry Elective Ministry Elective

The course Theological Research and Writing is offered in an online format. All students must start the program with this course.

### 3 Bachelor of Theology

The Bachelor of Theology (BTh) is suitable for Christian leaders who prefer a more structured theological program. The course is specially designed with a balanced and integrated approach to help you gain relevant skills to interpret Scripture, think critically about the Christian faith, and grow in your ability in preaching, teaching and discipleship. Throughout the program, you will develop your spiritual life and leadership in terms of character formation, spiritual growth, and ethical living.

Credits	108 credits
Duration	Full-time: 3 years Part-time: Up to 9 years

A 3-credit course is the equivalent to 100 hours of notional learning. This includes both contact time as well as self-study.

#### 3.1 General Aims

Upon successful completion of the program, students should demonstrate:

- Knowledge and understanding of Scripture and Christian doctrine.
- Skill in the interpretation and application of Scripture to practical life situations.
- Understanding of the nature of the church, its ministry and mission.
- Commitment to developing spiritual maturity in themselves and others.
- Ability to communicate biblical truth with clarity and conviction.
- Ability to reflect theologically on contemporary issues in the Christian community.
- Professional skill competencies in the ministries of the church.
- Desire to serve in the ministry of the local church.

#### 3.2 Admission Requirements

The applicant should fulfil the following requirements

- Possess personal and spiritual maturity.
- Be willing to engage in Christian ministry.
- Be recommended by his or her local church.
- Be at least 18 years old on the date of admission.
- Have obtained a GCE 'A' level certificate (with passes in two 'A' level subjects and two 'AO' level subjects OR passes in at least two subjects at H2 level and the offering of either General Paper or Knowledge and Inquiry in the same sitting) or its equivalent.



International applicants must have obtained a TOEFL score of 80 (IBT) / 550 (PBT) or an IELTS score of 6.0 (or the equivalent).

Students seeking to progress from the Diploma in Theology must maintain a minimum grade point average (GPA) of 2.3.

### 3.3 Curriculum

<b>BIBLE</b>	<b>33</b>	<b>MINISTRY AND GENERAL</b>	<b>42</b>
Old Testament Survey	3	Online Orientation	0
New Testament Survey	3	Theological Research and Writing	3
Hermeneutics	3	Pastoral Ministries	3
Bible Electives (Old Testament)	9	Spiritual Formation and Christian Character	3
Bible Electives (New Testament)	9	Homiletics	3
Bible Electives (Old Testament or New Testament)	6	Pastoral Counseling	3
<b>THEOLOGY AND HISTORY</b>	<b>33</b>	Principles of Missions	3
Christian Doctrine	3	Church Educational Ministries	3
Theology I	3	Principles of Teaching	3
Theology II	3	Biblical Worship	3
Theology III	3	Principles of Leadership	3
Christian Ethics	3	Ministry Electives	12
Apologetics	3	<b>TOTAL CREDITS</b>	<b>108</b>
Pentecostal Foundations	3		
Church History	3		
Asian Church History and Missions	3		
Theology Electives	6		

### 3.4 Study Schedule

	Year 1	Year 2	Year 3
Term 1	Theological Research and Writing Old Testament Survey Christian Doctrine Spiritual Formation and Christian Character	Theology I Homiletics Bible Elective Bible Elective	Apologetics Bible Elective Bible Elective Ministry Elective
Term 2	New Testament Survey Pentecostal Foundations Pastoral Counseling Biblical Worship	Theology II Asian Church History and Missions Principles of Missions Bible Elective	Principles of Leadership Principles of Teaching Bible Elective Theology Elective
Term 3	Hermeneutics Church History Pastoral Ministries Ministry Elective	Theology III Bible Elective Ministry Elective Ministry Elective	Christian Ethics Church Educational Ministries Bible Elective Theology Elective

The course Theological Research and Writing is offered in an online format. All students must start the program with this course.

## 4 Graduate Diploma in Christian Studies

The Graduate Diploma in Christian Studies (GDSC) is a program for students who hold a bachelor's degree in disciplines other than theology. The course helps students develop a strong foundation for understanding the Bible and Christian doctrine, as well as apply theological knowledge to their everyday ministry.

Credits            30 credits for non-theological Bachelor degree holders

Duration          Full-time: 1 year  
                         Part-time: Up to 3 years  
                         Online: Up to 3 years

A 3-credit course is the equivalent to 100 hours of notional learning. This includes both contact time as well as self-study.

There are 2 modes of study:

**Onsite students** will study their courses in face-to-face classes. They may also choose to take some online courses. A full-time student will study 3-4 courses a term whereas a part-time student will study 1-2 courses a term. Students can expect to spend a total of 7-8 hours of study time each week for each course.

**Online students** will study all their courses online. Students will adhere to a study track assigned by the school and complete 2 courses a term. Students can expect to spend a total of 7-8 hours of study time each week for each course.

### 4.1 General Aims

Upon successful completion of the program, students should demonstrate:

- Knowledge and understanding of Scripture and Christian doctrine.
- Understanding of the nature of the church, its ministry and mission.
- Love for the church and its mission in fulfilling the Great Commission.
- Desire to adequately fill their roles in church and its mission.
- Skill in the interpretation and application of Scripture to practical life situations.

### 4.2 Admission Requirements

The applicant should fulfil the following requirements

- Possess personal and spiritual maturity.
- Be willing to engage in Christian ministry.
- Be recommended by his or her local church.
- Have obtained a Bachelor degree from a recognized institution with a minimum GPA of 2.5.

International applicants must have obtained a TOEFL score of 80 (IBT) / 550 (PBT) or an IELTS score of 6.0 (or the equivalent).

### 4.3 Curriculum

<b>BIBLE</b>	<b>9</b>
Old Testament Foundations	3
New Testament Foundations	3
Hermeneutics	3
<b>THEOLOGY AND HISTORY</b>	<b>12</b>
Systematic Theology I	3
Systematic Theology II	3
Systematic Theology III	3
Pentecostal Studies	3
<b>MINISTRY AND GENERAL</b>	<b>9</b>
Online Orientation	0
Theological Research and Writing	3
Ministry Electives	6
<b>TOTAL CREDITS</b>	<b>30</b>

The ministry electives currently available as online courses are

- Biblical Theology of Missions
- Biblical Worship
- Christian Discipleship
- Spiritual Formation and Christian Character
- Understanding World Religions

## 4.4 Study Schedule

Onsite		Online	
Year 1		Courses Offered	
Term 1	Old Testament Foundations Systematic Theology I Ministry Elective	Term 1	Hermeneutics Systematic Theology III Ministry Elective
Term 2	New Testament Foundations Systematic Theology II Pentecostal Studies	Term 2	Old Testament Foundations Systematic Theology I Ministry Elective
Term 3	Hermeneutics Systematic Theology III Ministry Elective	Term 3	New Testament Foundations Systematic Theology II Pentecostal Studies

### Note

- The course Theological Research and Writing is offered in an online format. All students must start the program with this course.
- The School may change the schedule of classes offered at any time without prior notice.

## 5 Master of Arts in Ministry

The Master of Arts in Ministry (MAM) is designed to provide graduates a comprehensive understanding of Scripture, Christian doctrine and practical ministry. It is most ideal for students who desire to develop critical and reflexive knowledge of contemporary issues concerning the church. The program's uniqueness lies in its solid emphasis on the practical aspects of ministry. As a student, you can expect to be enriched by the School's balanced approach to marrying the acquisition of knowledge of Scripture and practical ministry experiences, such as preaching, teaching and pastoral ministry.

Credits	30 credits for theological Bachelor degree holders
	60 credits for non-theological Bachelor degree holders
Duration	Full-time: 1 year (30 credits)
	2 years (60 credits)
	Part-time: Up to 3 years (30 credits)
	Up to 6 years (60 credits)

A 3-credit course is the equivalent to 100 hours of notional learning. This includes both contact time as well as self-study.

### 5.1 General Aims

Upon successful completion of the program, students should demonstrate:

- Knowledge and understanding of Scripture and Christian doctrine.
- Understanding of the nature of the church, its ministry and mission.
- Discernment of the various trends in contemporary ministry.
- Capacity to reflect theologically on contemporary issues in the Christian community and make independently formed judgments.
- Love for the church and its mission in fulfilling the Great Commission.
- Desire to adequately fill their roles in church and its mission.
- Commitment to developing spiritual maturity in themselves and others.
- Skill in the interpretation and application of Scripture to practical life situations.
- Ability to communicate biblical truth with clarity and conviction.
- Professional skill competencies in the ministries of the church.

## 5.2 Admission Requirements

The applicant should fulfil the following requirements

- Possess personal and spiritual maturity.
- Be willing to engage in Christian ministry.
- Be recommended by his or her local church.
- Have obtained a Bachelor degree from a recognized institution with a minimum GPA of 2.5.

International applicants must have obtained a TOEFL score of 80 (IBT) / 550 (PBT) or an IELTS score of 6.0 (or the equivalent).

## 5.3 Curriculum

<b>BIBLE</b>	<b>15</b>	<b>MINISTRY AND GENERAL</b>	<b>27</b>
Old Testament Foundations*	3	Online Orientation	0
New Testament Foundations*	3	Theological Research and Writing*	3
Hermeneutics*	3	Homiletics*	3
Bible Electives	6	Principles of Teaching*	3
<b>THEOLOGY AND HISTORY</b>	<b>18</b>	Pastoral Theology and Leadership	3
Systematic Theology I*	3	Biblical Theology of Missions	3
Systematic Theology II*	3	Ministry Electives	12
Systematic Theology III*	3	<b>TOTAL CREDITS</b>	<b>60</b>
Pentecostal Studies	3		
Church History*	3		
Theology Elective	3		

Theological Bachelor degree holders are expected to have completed subjects marked with an asterisk(\*) in their Bachelor degrees. Otherwise, these subjects may be required as deficiencies in the program of study.

## 5.4 Study Schedule

	Year 1	Year 2
Term 1	Theological Research and Writing Old Testament Foundations Systematic Theology I Ministry Elective	Biblical Theology of Missions Homiletics Bible Elective Ministry Elective
Term 2	New Testament Foundations Systematic Theology II Pentecostal Studies	Principles of Teaching Theology Elective Ministry Elective
Term 3	Hermeneutics Systematic Theology III Ministry Elective	Church History Pastoral Theology and Leadership Bible Elective

### Note

- The course Theological Research and Writing is offered in an online format. All students must start the program with this course.
- Students can choose to study their courses online if they are offered.



## 6 Master of Arts in Intercultural Studies

The Master of Arts in Intercultural Studies (MAIS) offers graduates comprehensive and interdisciplinary exposure to biblical studies, Christian doctrine, and missions. The program aims to enrich you with a critical awareness of trends in world missions and help you to develop a firm grasp of the implications on the local church. The program also integrates field-based skills with conceptual knowledge to support effective cross-cultural communication and ministry in the mission field.

Credits	30 credits for theological Bachelor degree holders
	60 credits for non-theological Bachelor degree holders
Duration	Full-time: 1 year (30 credits)
	2 years (60 credits)
	Part-time: Up to 3 years (30 credits)
	Up to 6 years (60 credits)

A 3-credit course is the equivalent to 100 hours of notional learning. This includes both contact time as well as self-study.

### 6.1 General Aims

Upon successful completion of the program, students should demonstrate:

- Knowledge and understanding of Scripture and Christian doctrine.
- Understanding of the nature of the church, its ministry and mission.
- Discernment of various trends in world missions and its implications for the local church and church growth.
- Capacity to reflect theologically on contemporary issues in the world missions and make independently formed judgments.
- Compassion for the lost and commitment to world-wide evangelism.
- Commitment to developing spiritual maturity in themselves and others.
- Skill in the interpretation and application of Scripture to practical life situations.
- Ability to communicate biblical truth with clarity and conviction.
- Skills in living, working and ministering cross-culturally.
- Professional skill competencies in missions work.

## 6.2 Admission Requirements

The applicant should fulfil the following requirements

- Possess personal and spiritual maturity.
- Be willing to engage in Christian ministry.
- Be recommended by his or her local church.
- Have obtained a Bachelor degree from a recognized institution with a minimum GPA of 2.5.

International applicants must have obtained a TOEFL score of 80 (IBT) / 550 (PBT) or an IELTS score of 6.0 (or the equivalent).

## 6.3 Curriculum

<b>BIBLE</b>	<b>15</b>	<b>MINISTRY AND GENERAL</b>	<b>27</b>
Old Testament Foundations*	3	Online Orientation	0
New Testament Foundations*	3	Theological Research and Writing *	3
Hermeneutics*	3	Homiletics*	3
Bible Electives	6	Principles of Missions*	3
<b>THEOLOGY AND HISTORY</b>	<b>18</b>	Biblical Theology of Missions	3
Systematic Theology I*	3	Cultural Anthropology	3
Systematic Theology II*	3	Missions Electives	12
Systematic Theology III*	3	<b>TOTAL CREDITS</b>	<b>60</b>
Pentecostal Studies	3		
Church History*	3		
Theology Elective	3		

Theological Bachelor degree holders are expected to have completed subjects marked with an asterisk (\*) in their Bachelor degrees. Otherwise, these subjects may be required as deficiencies in the program of study.

## 6.4 Study Schedule

	Year 1	Year 2
Term 1	Theological Research and Writing Old Testament Foundations Systematic Theology I	Biblical Theology of Missions Homiletics Missions Elective
Term 2	New Testament Foundations Systematic Theology II Pentecostal Studies Principles of Missions	Bible Elective Theology Elective Missions Elective
Term 3	Hermeneutics Systematic Theology III Church History Cultural Anthropology	Bible Elective Missions Elective Missions Elective

### Note

- The course Theological Research and Writing is offered in an online format. All students must start the program with this course.
- Students can choose to study their courses online if they are offered.

## 7 Master of Divinity

The Master of Divinity (MDiv) is intended for graduates who desire to attain a critical grasp of Scripture, grounding in biblical languages, and a comprehensive understanding of Christian doctrine. As a student, you can expect to learn and develop analytic and reflexive skills to discuss critical issues facing the church today. You will also refine your practical skills in ministry, including leadership, preaching, teaching, pastoral ministry, discipleship and missions. The program also provides you with opportunities to delve deeper into specific areas of interest.

Credits	60 credits for theological Bachelor degree holders
	99 credits for non-theological Bachelor degree holders
Duration	Full-time: 2 years (60 credits)
	3 years (99 credits)
	Part-time: Up to 6 years (60 credits)
	Up to 9 years (99 credits)

A 3-credit course is the equivalent to 100 hours of notional learning. This includes both contact time as well as self-study.

### 7.1 General Aims

Upon successful completion of the program, students should demonstrate:

- Knowledge and understanding of Scripture and Christian doctrine
- Competence in Biblical Hebrew or Greek so as to interpret and communicate biblical truth
- Understanding of the nature of the church, its ministry and mission
- Discernment of the various trends in contemporary ministry
- Capacity to reflect theologically on contemporary issues in the Christian community and make independently formed judgments
- Love for the church and its mission in fulfilling the Great Commission
- Sanctified aspirations in professional ministry
- Commitment to developing spiritual maturity in themselves and others
- Skill in the interpretation and application of Scripture to practical life situations
- Ability to communicate biblical truth with clarity and conviction
- Competence in working with biblical, theological, historical and sociological perspectives of ministry
- Professional skill competencies in the ministries of the church

## 7.2 Admission Requirements

The applicant should fulfil the following requirements

- Possess personal and spiritual maturity.
- Be willing to engage in Christian ministry.
- Be recommended by his or her local church.
- Have obtained a Bachelor degree from a recognized institution with a minimum GPA of 2.5.

International applicants must have obtained a TOEFL score of 80 (IBT) / 550 (PBT) or an IELTS score of 6.0 (or the equivalent).

## 7.3 Curriculum

<b>BIBLE</b>	<b>30</b>
Old Testament Foundations*	3
New Testament Foundations*	3
Hermeneutics*	3
Hebrew I or Greek I*	3
Hebrew II or Greek II*	3
Hebrew III or Greek III*	3
Hebrew or Greek Exegesis	3
Bible Electives	9
<b>THEOLOGY AND HISTORY</b>	<b>27</b>
Systematic Theology I*	3
Systematic Theology II*	3
Systematic Theology III*	3
Christian Ethics	3
Pentecostal Studies	3
Church History*	3
Theology Electives	9

<b>MINISTRY AND GENERAL</b>	<b>42</b>
Online Orientation	0
Theological Research and Writing*	3
Homiletics*	3
Principles of Teaching*	3
Pastoral Theology and Leadership	3
Christian Discipleship	3
Church Educational Ministries	3
Pastoral Counseling	3
Biblical Theology of Missions	3
Cultural Anthropology	3
Ministry Electives	15
<b>TOTAL CREDITS</b>	<b>99</b>

Theological Bachelor degree holders are expected to have completed subjects marked with an asterisk (\*) in their Bachelor degrees. Otherwise, these subjects may be required as deficiencies in the course of study.

## 7.4 Study Schedule

	Year 1	Year 2	Year 3
Term 1	Theological Research and Writing Old Testament Foundations Systematic Theology I	Hebrew I or Greek I Homiletics Biblical Theology of Missions Bible Elective	Hebrew or Greek Exegesis Theology Elective Ministry Elective Ministry Elective
Term 2	New Testament Foundations Systematic Theology II Pentecostal Studies Pastoral Counseling	Hebrew II or Greek II Principles of Teaching Theology Elective Ministry Elective	Bible Elective Theology Elective Ministry Elective
Term 3	Hermeneutics Systematic Theology III Pastoral Theology and Leadership Church History	Hebrew III or Greek III Christian Ethics Christian Discipleship Cultural Anthropology	Church Educational Ministries Bible Elective Ministry Elective

### Note

- The course Theological Research and Writing is offered in an online format. All students must start the program with this course.
- Students can choose to study their courses online if they are offered.

## 8 Continuous Learning Program

The Continuous Learning Program provides an opportunity for students to audit courses offered at TCA College.

### 8.1 General Aims

- Provide a platform for gaining a sound foundation in Bible, Christian theology and Ministry skills
- Provide a learning environment where students are exposed to various Christian traditions

### 8.2 Admission Requirements

The applicant should fulfil the following requirements

- Possess personal and spiritual maturity.
- Be willing to engage in Christian ministry.

### 8.3 Curriculum

- Students are permitted to take any course within the College that is available for audit.
- Students in CLP will not be permitted to take courses for credit.
- Students wanting to transfer from CLP to another program in TCA will be required to reapply for admission and meet all relevant admission requirements.

## 9 Sample Electives

- The list below provides some possible electives for SOTE programs. The list is meant to be representative and not exhaustive.
- Electives are available for selection as and when they are offered. The School does not offer all electives every year.
- Some of the electives below also function as core courses in certain programs. Students should refer to their program’s curriculum.

Bible	1 & 2 Corinthians	Pastoral Epistles
	Acts	Pentateuch
	Letter to the Hebrews	Prison Epistles
	Life of Christ	Revelation
	Major Prophets	Romans
	Minor Prophets	The New Testament Use of the Old Testament
	New Testament Theology	Wisdom Literature
	Old Testament Theology	
Theology	Apologetics	Money and Mission
	Asian Christian Thought	Pneumatology
	Christian Ethics	Theology and the Arts
	Historical Theology	Vocation, Work, and Ministry
Ministry	Biblical Theology of Missions	Inner Healing and Wholeness
	Biblical Worship	Leadership in Intercultural Contexts
	Christian Discipleship	Pastoral Counseling
	Christian Encounter with Folk Religions	Spiritual Formation
	Cultural Anthropology	Spiritual Warfare for the Asian Church
	Current Issues in Missiology	
	Evangelism and Assimilation	Understanding World Religions

## 10 Transfer of Credits

- Students seeking to transfer credits earned at another school are required to submit an official transcript to the Dean.
- Transferred courses having fewer credits than SOTE courses will be given the value at which they were taken. Transferred courses having more credits than SOTE courses will be given the value at which SOTE offers the course.
- Courses will be considered for transfer only if they are comparable to those in the SOTE program and provided they meet the required grade point average or equivalent.
- Transferred credits may not exceed 40% of the total credits in an SOTE program.
- SOTE reserves the right to accept or reject work completed at another school.



## 11 Grading Scheme

The grading scheme for each course is as follows:

Marks	Letter grade / GPA
96-100	A+ 4.00
93-95	A 4.00
90-92	A- 3.70
86-89	B+ 3.30
83-85	B 3.00
80-82	B- 2.70
76-79	C+ 2.30
73-75	C 2.00
70-72	C- 1.70
66-69	D+ 1.30
63-65	D 1.00
60-62	D- 0.70
<60	F 0.00

## 12 Graduation Requirements

Students must fulfil the following requirements for graduation.

- Satisfactory completion of a program of study.
- Maintenance of the following minimum grade point average (GPA)
  - 2.0 for the Undergraduate Certificate and Diploma
  - 2.3 for the Bachelor
  - 2.5 for Graduate program
- Approval by the Deans Committee.
- Settlement of all financial obligations with the College.

### 13 Progression Requirements

Students seeking to progress from the Certificate to Diploma in Theology program must maintain a minimum grade point average (GPA) of 2.0.

Students seeking to progress from the Diploma to the Bachelor program must maintain a minimum grade point average (GPA) of 2.3.

### 14 Academic Policies

The academic policies of the College may be found in the Student Handbook. This can be found on the myTCA student portal.

### 15 Course Descriptions

The course description can be found in a separate SOTE Catalog for course descriptions. This can be found on the TCA website and myTCA student portal.

### 16 Guide to Course Codes

TCA College uses an 8-digit alphanumeric code for all its courses. Please use this legend to understand the course codes.

For example: **Old Testament Survey TESBO100**

<b>T</b>	C = School of Counseling L = School of Leadership T = School of Theology
<b>E</b>	E = English C = Chinese
<b>S</b>	S = Onsite course L = Online course
<b>B</b>	Area of study.
<b>O</b>	Bible           BG / BO / BN Theology       TG / TH Ministry       MC / ME / MM / ML / MP / MW / MT
<b>1</b>	100 to 499 = Undergraduate courses
<b>0</b>	500 to 799 = Graduate courses
<b>0</b>	

## SCHOOL OF THEOLOGY

## 2021 FINANCIAL INFORMATION

### Policies:

1. All fees must be paid **one week before** the new term.
2. Failure to adhere will result in administrative withdrawal from the class.
3. A student may not register for a new trimester if he/she is in arrears.

Tuition Fees	Undergraduate (S\$)	Graduate (S\$)
Tuition fees* (3 credits)	329.10	470.00
Audit fee	220.10	

\*Tuition fees are subject to annual review.

Non-tuition Fees	Costs (S\$)
Admission fee for new student only (Local & Foreign)	71.20
Processing fee for application of student pass (per application)* #	30.00
Registration fee (per term)	28.60
Student welfare fee (per term)**	14.20
Library fee (per term)	50.00
Technology fee	Waived for 2021
Cohesion Day (compulsory for full time students)	25.00 - 35.00

\*Non-refundable processing fee of \$30 is required for every application submitted to ICA. This is regardless of the outcome of the application or if application is withdrawn after submission.

\*\* Student welfare fee covers Cultural Night, Student Orientation and maintenance of Student's lounge.

Additional fees	Costs (S\$)
Late registration#	42.80
Add/drop course fee	14.20
Late Payment fee#	25.00
Graduation fee	117.70
Transcript – 2 <sup>nd</sup> printing	6.00
Convert Student Status	14.20
Transfer Program	32.40
Supplementary examination fee	64.80
Hospital & Surgical Insurance (yearly)	273.92
Community Lunch (compulsory for full time students by term)	50.00

Foreign Students – For Immigration & Checkpoints Authority	Costs (S\$)
Student's Pass (Female - per half year) #	90.00
Student's Pass (Male - per year) #	90.00
Bank charges for application of Banker's Guarantee	100.00 – 250.00
Security Deposit (Banker's Guarantee) #	1,000.00 – 5,000.00

**Prices listed above are inclusive of 7% GST**  
**#Not subject to GST**

**SCHOOL OF THEOLOGY**

**2021 FINANCIAL INFORMATION**

Overall Tuition Fee for Each Program		S\$
Undergraduate Programs	<b>Certificate in Ministry</b> (36 credits/12 courses)	3,949.20
	<b>Diploma in Theology</b> (72 credits/24 courses)	7,898.40
	<b>Bachelor of Theology</b> (108 credits/36 courses)	11,847.60
Graduate Programs	<b>Graduate Diploma in Christian Studies</b> (30 credits/10 courses)	4,700.00
	<b>Master of Arts in Ministry</b> <b>Master of Arts in Intercultural Studies</b> (60 credits/20 courses)	9,400.00
	(30 credits/10 courses)*	4,700.00
	<b>Master of Divinity</b> (99 credits/33 courses) (60 credits/20 courses)*@	15,510.00 9,400.00

\*For students holding a Bachelor degree in Theology.

@For students holding Master of Arts in Ministry and Master of Arts in Intercultural Studies.

Estimated Expenses – Full-time (per year)~	Undergraduate (S\$)	Graduate (S\$)
Tuition Fees	3,949.20	5,640.00
Textbooks	750.00	
Library Fee/Registration Fee/Student Welfare Fee	278.40	
Technology Fee	Waived for 2021	
Living Expenses^ (Estimated S\$1,050/month) ^Hostel \$300, Meals \$450, Transport \$300	12,600.00	
<b>Total</b>	<b>17,577.60</b>	<b>19,268.40</b>

~Based on 4 courses (credit)/term, 12 courses (credit)/year

^Dormitory

Estimated Expenses – Part-time (per term)*	Undergraduate (S\$)	Graduate (S\$)
Tuition Fees	658.20	940.00
Textbooks	125.00	
Library Fee (per term)	50.00	
Technology Fee	Waived for 2021	
Registration Fee/Student Welfare Fee (per term)	42.80	
<b>Total</b>	<b>876.00</b>	<b>1,157.80</b>

\*Based on 2 courses (credit)/term

**Prices listed above are inclusive of 7% GST**  
**#Not subject to GST**